

## **ISE Department Chair Search Meeting**

November 18, 2015

Meeting was called to order to at 3:15pm

**Present:** Elif Akcali, Wes Bolch (guest), Kayla Duckworth, Kelly Gentry, Yongpei Guan (guest), Serdar Kirli, and Suleyman Tufekci.

**Absent:** John Harris

### **1. Update to Bolch**

Bolch reviewed the ad and noted the need to review the Job Announcement to reflect the Herbert Wertheim gift and the opportunities that it presents the ISE Department. Akcali agreed to contact Human Resources to find out if and how the Job Announcement can be revised.

Bolch inquired where the ad has been posted. Guan joined the meeting and reported that the announcement for the position has been distributed to mailing lists of

- Institute of Industrial Engineers (IIE),
- Institute for Operations Research and Management Sciences (INFORMS),
- Council of Industrial Engineering Academic Department Heads (CIEADH) of IIE,
- INFORMS Optimization Society,
- INFORMS Computing Society, and
- INFORMS Energy Society.

Akcali added that the position announcement has also been sent to INFORMS Women in Operations Research and Management Sciences (WORMS) mailing list. Duckworth noted that the announcement has also been included in the Alumni Newsletter.

Bolch inquired whether the members of the committee went through the required training. Bolch reminded that the search committee meeting time and location as well as minutes of the meetings need to be posted on the website.

### **2. Process going forward**

Kirli inquired the role of the committee going forward. Bolch noted that the committee is to reach out to potential candidates and prepare a short list, the list will be reviewed by Bolch, and the candidates on the list will be invited for campus interviews.

### **3. Next meeting**

The members of the committee agreed that the next meeting will be held on November 25 at 9:30am to discuss potential candidates.

**Adjourned at 3:50pm**