

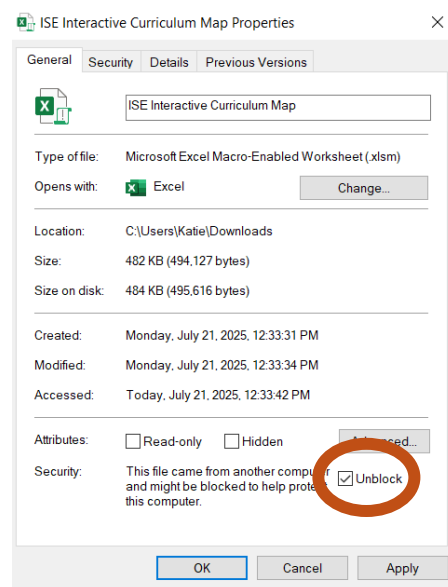
How to use the ISE Interactive Curriculum Map:

Requirements:

1. You must have Microsoft Excel installed to use this tool.
 - a. All UF Students, Faculty and Staff have access to Microsoft Office: [Link to Install](#)
2. This tool will NOT work in browser.
3. This tool will NOT work on an iPad.

STEP 1: Download and Unblock the File:

1. Download the Excel file to your computer.
2. BEFORE opening in the file, go to the location where it was downloaded, **right-click on the file name**, and select:
 - a. -> **Properties**
 - b. -> Under the **General** tab: Check the Box to “**Unblock**” the file.
 - i. If there is no box, this step is already completed.



STEP 2: Save the tool to your computer.

- File type: Excel Macro-Enabled Workbook (*.xlsm)
- You only need to perform the unblock step once on your device.

STEP 3: Update ActiveX Settings in Excel

1. Open Excel (you may need to open it without loading the file first).
2. Go to: **File -> Options -> Trust Center -> Trust Center Settings -> Active X Settings**
3. Select:
 - a. “**Prompt me before enabling all controls with minimal conditions.**”
4. Close and re-open the file if necessary..

NEED HELP?

- If the file still does not open after completing these steps, please email Dr. Basinger-Ellis (katie.basinger@ufl.edu).
- If you have general ISE Advising questions, please contact the **ISE Advising Office**. Emails and appointment information can be found on our website: <https://ise.ufl.edu/academics/advising/>